

SCHOOL EMERGENCY DRILLS

2023-2024 Documentation Form

Type of Drill

- Fire Drill (5 Required – 3 must be held by December 1)
- Tornado Drill (2 Required – 1 must be held in March)
- Lock Down/Shelter in Place Drill (3 Required – 1 must be held by December 1st & at least one after January 1st)

Time of Drill

- Standard Schedule
- Class Change
- Recess
- Lunch
- Other _____

Name of Reporting School: Keicher Elementary

Date of Drill: 10-11-23

Time Drill was Held: 12:50

Exact Time Required to Evacuate/Shelter/Secure: 4 minutes 51 seconds

Total Participants: 468

Remarks: including preschool

To date the following drills have been conducted for 2016-2017:

- Fire Drill out of 5
- Tornado Drill 1 out of 2
- Lock Down Drill 1 out of 3

Name of Person Conducting Drill: Lisa Haynes

Title of Person Conducting Drill: Principal

Signature of Building Principal: Lisa Haynes